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| Subject: | Contracts Update |
| Date: | 20 March 2020 |
| Reporting Officer: | Ronan Cregan, Deputy Chief Executive and Director of Finance and Resources |
| Contact Officer: | Noleen Bohill, Head of Commercial and Procurement Services |

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| Restricted Reports | |
| Is this report restricted? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> |
| If Yes, when will the report become unrestricted? | |
| After Committee Decision | <input type="checkbox"/> |
| After Council Decision | <input type="checkbox"/> |
| Sometime in the future | <input type="checkbox"/> |
| Never | <input type="checkbox"/> |

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| Call-in | |
| Is the decision eligible for Call-in? | Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> |

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| 1.0 | Purpose of Report or Summary of main Issues |
| 1.1 | The purpose of this report is to: <ul style="list-style-type: none">• seek approval from members for tenders and STAs over £30,000 |
| 2.0 | Recommendations |
| 2.1 | The Committee is asked to: <ul style="list-style-type: none">• Approve the public advertisement of tenders as per Standing Order 37a detailed in Appendix 1 (Table 1).• Approve the award of STAs in line with Standing Order 55 exceptions as detailed in Appendix 1 (Table 2).• Approve the switch to purchase of green electricity under the new electricity contract. |
| 3.0 | Main report |
| 3.1 | <u>Publically Advertised Tenders</u> Section 2.5 of the Scheme of Delegation states Chief Officers have delegated authority to authorise a contract for the procurement of goods, services or works over the statutory limit |

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| | <p>of £30,000 following a tender exercise where the council has approved the invitation to tender</p> <p>Standing Order 60(a) states any contract that exceeds the statutory amount (currently £30,000) shall be made under the Corporate Seal. Under Standing Order 51(b) the Corporate Seal can only be affixed when there is a resolution of the Council.</p> <p>Standing Order 54 states that every contract shall comply with the relevant requirements of national and European legislation.</p> |
| 3.2 | <p><u>Single Tender Actions (STAs)</u></p> <p>Clear Channel are the sole provider of bus stop advertising in Northern Ireland. Global Protect are the sole provider of advertising on Metro Bus's in Northern Ireland. The advertising is part of the communication plan to provide information to Belfast and Northern Ireland citizens on council initiatives</p> |
| 3.3 | <p><u>Green Electricity</u></p> <p>The new electricity contract will commence on 31st March 2020 and the council has explored the option to switch to purchasing green electricity under the contract. This will help the council support its commitments to tackling climate change and achieving its environmental sustainability aims with the Belfast Agenda and Corporate Plan. The additional cost of switching to green electricity is circa £20k per annum (1.3% of £1.5m spend p.a) but can be subject to change (up or down) depending on market prices and site usage.</p> |
| 3.4 | <p><u>Financial & Resource Implications</u></p> <p>The financial resources for these contracts are within approved corporate or departmental budgets</p> |
| 3.5 | <p><u>Equality or Good Relations Implications/Rural Needs Assessment</u></p> <p>None</p> |
| 4.0 | Appendices – Documents Attached |
| | <p>Appendix 1</p> <p>Table 1 Publically Advertised Tenders</p> <p>Table 2 Single Tender Actions (STA)</p> |